



## Corporate Overview and Scrutiny Management Board

**Date**            **Thursday 1 November 2018**  
**Time**            **9.30 am**  
**Venue**           **Committee Room 2 - County Hall, Durham**

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### Business

#### Part A

**Items during which the Press and Public are welcome to attend. Members of the Public can ask questions with the Chairman's agreement.**

1. Apologies for Absence
2. Substitute Members
3. Minutes of the meeting held on 12 October 2018 (Pages 3 - 8)
4. Declarations of Interest
5. Report on the Council's use of powers under the Regulation of Investigatory Powers Act 2000 - Quarters 1 & 2 - 2018/19 (Pages 9 - 12)  
Report of the Head of Legal and Democratic Services
6. Update on the delivery of the Medium Term Financial Plan 8 (Pages 13 - 16)  
Report of the Director of Transformation and Partnerships
7. Customer Relations Management System (CRMS) (Pages 17 - 22)
  - Update on progress against recommendations of the CRM Review - Report of the Director of Transformation and Partnerships
  - Update on the CRM system
8. County Durham Partnership Update (Pages 23 - 40)  
Report of the Director of Transformation and Partnerships
9. Notice of Key Decisions - Report of Head of Legal and Democratic Services (Pages 41 - 50)

10. Information Update from the Chairs of the Overview and Scrutiny Committees - Report of Director of Transformation and Partnerships (Pages 51 - 56)
11. Such other business as, in the opinion of the Chairman of the meeting, is of sufficient urgency to warrant consideration

**Helen Lynch**  
Head of Legal and Democratic Services

County Hall  
Durham  
24 October 2018

To: **The Members of the Corporate Overview and Scrutiny Management Board**

Councillor R Crute (Chairman)  
Councillor A Patterson (Vice-Chairman)

Councillors E Adam, A Batey, R Bell, D Boyes, J Chaplow, M Clarke, K Hawley, P Jopling, H Liddle, L Maddison, J Makepeace, C Martin, O Milburn, C Potts, L Pounder, J Robinson, J Rowlandson, A Shield, M Simmons, H Smith, F Tinsley, J Turnbull, M Wilkes and A Willis

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**Contact: Lucy Gladders**

**Email: 03000 269712**

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**DURHAM COUNTY COUNCIL**

At a Meeting of **Special Corporate Overview and Scrutiny Management Board** held in Committee Room 2 - County Hall, Durham on **Friday 12 October 2018 at 9.30 am**

**Present:**

**Councillor R Crute (Chairman)**

**Members of the Committee:**

Councillors A Patterson (Vice-Chairman), E Adam, A Batey, D Boyes, M Clarke, P Jopling, H Liddle, L Maddison, J Makepeace, O Milburn, C Potts, L Pounder, J Rowlandson, M Simmons, H Smith, J Turnbull and R Manchester

**1 Apologies for Absence**

Apologies for absence were received from Councillors R Bell, K Hawley, C Martin, A Shield, F Tinsley and A Willis.

**2 Substitute Members**

Councillor R Manchester substituted for Councillor F Tinsley.

**3 Minutes**

The minutes of the meeting held on 14 September 2018 were confirmed as a correct record and signed by the Chairman, subject to the recording of Councillor E Adams apologies which had been submitted prior to the meeting.

**Matters Arising**

With regards to matters arising, the Head of Strategy confirmed the following;

Minute no. 5;

- Para 17, Councillor Martin queried the figures in paragraph 125 of the report and the Head of Corp Finance & Commercial Services had confirmed that the number of pubs should have read 151, and not 51.
- Para 20, With regards to the summary of discussion, the points referred to in the summing up had been verbally reported to the Deputy Leader and would be followed up with a written response.

Minute no. 6;

- Para 4, the Chairman had requested further information relating to gender equality with regards to redundancies since austerity had began in 2011.

She confirmed that 66% of the workforce were female and 33% male and redundancies were in line with 65% female and 35% male, however with regards to compulsory redundancies the figure was higher for females at 72%. This was equated to particular cohorts of service groupings being affected and in line with the gender mix of those groups.

- Para 5, Councillor Wilkes requested further information relating to the ethnicity of those affected by redundancy a figure could not be provided as the information had not been disclosed by the majority of those who had left the authority, although work to improve future recording was taking place.

Minute no. 10;

- Para 6, the Chairman had requested that the County Durham Plan workshops were discussed with the Chair and Vice Chair of the relevant Committees. This had been discussed with Councillor Batey, Chairman of the Economy and Enterprise Overview and Scrutiny Committee who confirmed that there was an event scheduled to take place in February and members comments from the 14<sup>th</sup> September meeting would be taken on board.

#### **4 Declarations of Interest**

There were no declarations of interest.

#### **5 Regulation of Investigatory Powers Act 2000 - Annual Review of the Council's use of powers**

The Board considered a report of the Head of Legal and Democratic Services which provided information about the Council's use of powers under the Regulation of Investigatory Powers Act 2000 ('RIPA') during the period 1 April 2017 until 31 March 2018 and to notify Members of the outcome of the Council's inspection by the Investigatory Powers Commissioner's Office (IPCO) (for copy see file of Minutes).

Councillor Clarke referred to the use of test purchasing of Hackney Carriage and Private Hire Vehicles, by the Licensing and Enforcement Team and queried whether the Council could use RIPA to protect themselves from potential allegations of entrapment. The Governance Solicitor confirmed that RIPA was permissive legislation for direct surveillance where a serious criminal offence, punishable by at least six months imprisonment, was suspected of taking place or for the use of Covert Human Intelligence Sources. The legislation was to be used with judicial approval to protect the Council from claims of a breach of Human Rights. .

Councillor Boyes queried use of RIPA in Durham compared with other authorities and the Governance Solicitor confirmed that the Council made average use.

The Chairman referred to the positive feedback in the report with regards to the Council's use of surveillance techniques and he complimented the work of the Head

of Legal and Democratic Services and her team which had led to the findings of the inspection.

**Resolved:**

- (i) That the annual report on the Council's use of powers under RIPA be received; and
- (ii) That the outcome and findings of the recent IPCO Inspection, and the measures being taken to implement the recommendations, be noted.

**6 Quarter One 2018/19 Performance Management Report**

The Board considered a report of the Director of Transformation and Partnerships which presented progress towards achieving the key outcomes of the Council's corporate performance framework by Altogether priority theme for the first quarter of the 2018/19 financial year (for copy see file of Minutes).

Councillor Adam, Chairman of Environment and Sustainable Communities, confirmed that he had attended a recent meeting which had confirmed that further investigation into fly-tipping would take place as 62% was found to consist of household waste.

The Head of Strategy referred to Mental Health Day on 10 October and highlighted the attendance management data contained in the report, with most sickness absence occurring due to symptoms of mental health and fatigue. The Head of People and Talent Management confirmed that of the 33.69% sickness relating to mental health and fatigue, 23% was not work related. Nevertheless, there were a lot of support mechanisms which staff could access. With regards to long term sickness, she confirmed that most employees returned to work within 6 months.

Councillor Boyes queried whether information could be provided with regards to the percentage of manual or clerical posts contained within the categories and whether musculo-skeletal issues were more prevalent in manual workers. The Head of People and Talent Management confirmed that more front line operatives suffered with musculo-skeletal issues but the Council initiated physiotherapy as early as possible to prevent long term conditions developing.

Councillor Jopling referred to mental health issues being more prevalent as people were not afraid to report it now and referred to recent campaigns addressing stigma. She added that there were triggers for episodes of depression and managers needed to be aware of the signs, in order to intervene early, for example performance issues may indicate a stress related condition. Councillor Jopling suggested a preventative approach, investigating triggers in the workplace and ensuring Managers were aware of early signs of mental health issues. Councillor Maddison referred to the Inspire Team and transformation arrangements which would hopefully include ways to identify issues with staff as early as possible.

Councillor Makepeace queried whether people on long term sickness, returned to work with six months because salary was decreased to half after six months. The Head of People and Talent Management confirmed that salary was halved after six

months, however, most people tended to return to work within three to five months which indicated that the Council's response and support mechanisms with regards to long term sickness absence were assisting in getting staff back to work.

In response to a question from Councillor Jopling, the Head of Strategy confirmed that an increase in FOI requests did not indicate dissatisfaction with service as they were requests for information held by the Council and not a source of customer feedback. The increase was perhaps due to people not previously being aware that they had the right to ask for this information. She further explained that the make up of requests was around one third from business, one third from the public and one third requests for information from the press. The complexity of requests challenged the Council to improve the way information was held.

**Resolved:**

- i) That the council's performance at quarter one be noted.
- ii) That the changes to the Council Plan outlined in the report be noted.

**7 Customer Feedback Report Quarter 1, 2018/19**

The Board considered a report of the Corporate Director of Resources, which presented for information the Members Customer Feedback: Complaints, Compliments and Suggestions report for quarter 1, 2018/19 (for copy see file of Minutes).

The Chairman referred to the number of complaints with regards to refuse and recycling collections and the Interim Customer Relations Manager confirmed that operatives had changed routes and were unfamiliar with assisted collections for vulnerable residents, and a number had been missed. The Chairman highlighted that it was not unusual for the service to receive the highest number of complaints and Councillor Jopling suggested that when considering the number of bin collections over the quarterly period, this was an extremely low percentage.

The Interim Customer Relations Manager noted the delayed bin collections in March and the Christmas period and it had been established that there had been an error with the online system, which gave details for householder's next bin collection. Online information had provided incorrect collection dates. The responsibility of updating the website lay with alternative staff covering bank holiday periods and the service were considering ways to prevent this problem repeating in future.

Councillor Makepeace referred to his own positive experience of contacting Customer Services due to a broken bin, which was replaced within two days. He was less satisfied that having experienced problems in his street due to high wind on a number of occasions and requesting glass recycling boxes be put inside the larger recycling bins in extreme weather, he had received no response.

Councillor Makepeace was also was dissatisfied with the Council's Policy of not crowning trees and referred to it being a matter of time before a serious accident occurred. Councillor Jopling also referred to a play area in Howden where a tree

had been damaged in the bad weather, it was cut back but the canopy had not been cropped and she requested that the Policy was reconsidered, especially when the safety of children was at risk. Councillor Maddison added that many complaints received were with regards to trees on public land and agreed that the Policy needed addressing.

The Chairman referred to Sheffield Tree Action Group which protested against the felling of trees, suggesting that there was an emerging theme but not necessarily always reduce or remove trees. The Interim Customer Services Manager confirmed that she would provide an update for Members at the next meeting.

Councillor Boyes referred to the information regarding Universal Credit and that 50% of those needing digital assistance did not have access to the internet yet only 30% did not own a device. Some of those who did own a device, owned smartphones. The Interim Customer Relations Manager confirmed that a lot of work was being done via Digital Durham and data confirmed that people who did have smartphones may not have data usage due to financial constraints. She referred to the free public wifi provision at various Council locations and that some people were unaware. Councillor Boyes agreed that some people may be unaware of where to access assistance and the Chairman reiterated the importance of providing customers with access to the internet, especially since Universal Credit could only be applied for online. He and another local member had ensured that part of their neighbourhood budget had been spent on community facilities, highlighting that the Council still had work to do to ensure access to services.

The Interim Customer Relations Manager confirmed that there was still a lot of work to do with regards to Universal Credit support, however she reminded the Committee that this was to be transferred to the Citizens Advice Bureau.

Councillor Patterson referred to the statistics in the report with regards to online transactions and suggested that age was a significant factor when considering the reason that people did not use this type of facility. In her own experience of using the system, she had not found it user friendly, the page timed out, and there was no facility to track issues reported or receive feedback at various stages.

Councillor Patterson referred to the complaint upheld by the Ombudsmen with regards to a care agency and had concerns that the Council had to procure agencies given the need for care beds.

In response to a question from Councillor Patterson, the Interim Customer Relations Manager confirmed that since the Customer Services Team had merged into one building in Crook staff were happy with the new, modern way of working, the excellent facilities, and the flexible working conditions.

**Resolved:**

That the content of the report be noted.

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**Corporate Overview and Scrutiny  
Management Board**

**1 November 2018**



**Report on the Council's use of powers  
under the Regulation of Investigatory  
Powers Act 2000 – Quarter 1 & 2 - 2018/19**

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**Report of Helen Lynch, Head of Legal and Democratic Services**

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**Purpose of the Report**

1. To inform members about the Council's use of powers under the Regulation of Investigatory Powers Act 2000 ('RIPA') during the period 1 April 2018 until 30 June 2018 (Quarter 1) and 1 July 2018 until 30 September 2018 (Quarter 2) to ensure that it is being used consistently with the Council's policy and that the policy remains fit for purpose.

**Background**

2. As members are aware, the Regulation of Investigatory Powers Act 2000 (RIPA) enables local authorities to carry out certain types of surveillance activity provided that specified procedures are followed. The Local Authority is able to rely upon the information obtained from those surveillance activities within court proceedings.
3. This report gives details of RIPA applications that have been authorised during the periods 1 April 2018 until 30 June 2018 and 1 July 2018 until 30 September 2018 and the outcomes following surveillance.

**Quarter 1 & 2 Activity**

4. During Quarter 1 there was 1 new RIPA Directed Surveillance authorisation and 1 new Covert Human Intelligence Source (CHIS) authorisation (compared to 2 RIPA and 0 CHIS authorisations in the same quarter for the previous year 2017/18). Both relate to one operation conducted by Trading Standards regarding sales of illicit cigarettes and tobacco. The authorisation related to a single residential address. The Covert Human Intelligence Source (CHIS) authorisation also related to the test purchase of illicit tobacco products from the same residential address.

5. During Quarter 2 there was 1 new RIPA Directed Surveillance authorisation (compared to 2 RIPA authorisations and 0 CHIS applications in the same quarter for the previous year 2017/18). This relates to an operation conducted by Trading Standards regarding supply of illicit tobacco products. This investigation is still active. Sufficient evidence has been gathered in accordance with the RIPA authorisation and the authorisation has now been cancelled.
6. The Council's Senior Responsible Officer is satisfied that the Council's use of its powers under RIPA during Quarter 1 & 2 is consistent with the Council's policy and that the policy remains fit for purpose.

### **Outcomes following surveillance – Quarter 1 & 2**

7. In relation to supply of illicit cigarettes and tobacco in quarter 1, sufficient evidence was gathered as a result of activity undertaken in line with the RIPA authorisation which resulted in the execution of a search warrant. Officers are currently considering whether there is sufficient evidence to prosecute the individual.
8. In relation to supply of illicit tobacco products in quarter 2, sufficient evidence has been gathered for enforcement action. Trading standards are currently progressing with warrant applications.

### **Recommendations and Reasons**

9. It is recommended that members receive the quarterly report on the Council's use of RIPA for the period 1 April 2018 until 30 June 2018 and 1 July 2018 until 30 September 2018 and resolve that it is being used consistently with the Council's policy and that the policy remains fit for purpose.

### **Background Papers**

None

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**Contact: Helen Lynch**

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## **Appendix 1: Implications**

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**Finance:** None

**Staffing:** None

**Equality and Diversity:** None

**Accommodation:** None

**Crime and Disorder:** The appropriate use of an oversight of RIPA powers will enable the Council to provide evidence to support appropriate prosecutions and tackle crime.

**Human Rights:** Use of investigatory powers potentially engages the Human Rights Act 1998 and in particular the qualified right to private and family life under article 8 of the European Convention. This right may only be interfered with in circumstances where it is necessary and proportionate to do so in pursuit of the public interest. Oversight by the Board of the Council's RIPA operations is designed to facilitate compliance with the Human Rights Act.

**Consultation:** None

**Procurement:** None

**Disability Discrimination Act:** None

**Legal Implications:** The Council's objective is to make lawful and appropriate use of surveillance techniques where required whilst complying with the provisions of the Human Rights Act 1998 and in particular the provisions of Article 8 of the ECHR securing respect for an individual's (qualified) right to privacy. Quarterly oversight by the Board helps secure this objective.

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**Corporate Overview and Scrutiny  
Management Board**

**1 November 2018**

**Cabinet**

**12 September 2018**

**Update on the delivery of the  
Medium Term Financial Plan 8**



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**Report of Corporate Management Team**

**Lorraine O'Donnell, Director Transformation and Partnerships**

**Councillor Simon Henig, Leader of the Council and all Cabinet  
collectively**

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**Purpose of the Report**

- 1 This report provides an update on the progress made at the end of June 2018 on the delivery of the 2018/19 Medium Term Financial Plan (MTFP8).

**Background**

- 2 Cabinet has received regular updates on the progress made by the Council in delivering the financial targets within the MTFP since 2011/12.
- 3 The latest MTFP8 was agreed by Council in February 2018 and set a savings target of just under £15 million. This brings the overall savings target for the period from 2011/12 to 2020/21 of around £251 million.

**Progress to date**

- 4 The delivery of the MTFP is being managed with a very robust programme management approach being adopted to ensure we take into account:
  - Our duties under the Equality Act
  - Appropriate consultation
  - The HR implications of the change including consultation with employees and trade unions
  - Communication of the change and the consultation results
  - Sound risk management.

- 5 Through this robust approach we continue to take in managing the programme to deliver the savings required, the plans for 2018/19 are being successfully delivered. As a result, by the end of June 2018, 74% of the savings target for MTFP8 had already been met with almost £11 million of savings having been achieved. With all of the savings delivered to the end of June 2018, since 2011 we have now made over £220 million of savings including Public Health.
- 6 Members have been advised of the careful planning and monitoring of the savings that is carried out, on occasions plans need to change which could delay when savings are made, but through the ongoing management of the process we are able to smooth out delivery of savings using cash limits, ensuring we haven't missed our overall savings targets.

### **Consultation**

- 7 There was a public consultation on changes to the Sensory Services Team relating to MTFP8 during this last quarter.

### **HR implications**

- 8 In the first quarter of 2018/19 we accepted 41 ER/VR applications and made 1 employee compulsory redundant as a result of the MTFP proposals. As per our usual approach of delivering our savings early some of this activity relates to proposals that will help deliver the savings for MTFP8.
- 9 Since 2011 a total of 1,555 ER/VR applications have been accepted, 704 vacant posts deleted and 587 compulsory redundancies made.
- 10 The Council continues to support employees affected by the MTFP savings plans and the total number of staff who have been redeployed is 442 since the process started.

### **Equality Impact Assessments**

- 11 Equality impact assessments (EIA) form a key part of the ongoing MTFP process. A number of initial screenings for new savings and updated EIAs for ongoing savings were provided to Cabinet ahead of the budget setting decision in February 2018. They are updated during the year to take account of consultation responses and additional evidence; the updates also include information on any mitigating actions.
- 12 The impact assessments and action plans are considered during decision making processes, for example, updated EIAs are provided where Cabinet receive a report ahead of consultation and where a further report is received with any final recommendations.

### **Conclusions**

- 13 We are continuing to assume the Government's austerity programme will continue for several more years, however the Council remains in a strong position to meet the ongoing financial challenges and through the robust

management process supporting the MTFP ensures we remain ahead of the savings target requirements.

- 14 For MTFP8 the council has already delivered almost £11 million of the savings required (74%) and in total we have delivered over £220 million in savings since 2011.

### **Recommendations**

- 15 Members are recommended to note the contents of this report and the progress made in delivering MTFP8.

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**Contact:     Andy Palmer, Head of Transformation & Partnerships**  
**Tel: 03000 268551**

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## Appendix 1: Implications

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**Finance** – The delivery of the MTFP involves cumulative saving of approximately £251million over the period from 2011 to 2021 of which over £220million has been delivered to date.

**Staffing** – Where the proposals affect staff, full consultation is undertaken and the trade unions consulted. Wherever possible, staff reductions are done through voluntary means. In addition, there has been a proactive management of vacancies to lessen the impact on staff and the Council has a redeployment process which continues to find alternative employment for a number of staff

**Risk** – The delivery of the MTFP is highlighted as one of the Council's strategic risks and is monitored through the corporate risk management process. In addition, risks for individual proposals are being monitored through the work undertaken to deliver the proposal.

**Equality and Diversity / Public Sector Equality Duty** – An Equality Impact Assessment (EIA) was undertaken for the original 4 year MTFP plan and additional screening was undertaken for proposals which have been identified for subsequent MTFPs, together with any other changes made to the original plan. In addition, for each proposal an EIA is undertaken as part of the decision-making before the proposal is implemented.

**Accommodation** - As proposals are planned the impact on accommodation is ascertained, with staff being consulted on any moves as part of the process. The loss of over 2,500 posts from the Authority will mean a requirement for less accommodation and the Office Accommodation Team has built this into the Office Accommodation Strategy.

**Crime and Disorder** – N/A

**Human Rights** – N/A

**Consultation** – A full consultation with a range of stakeholders was undertaken on the MTFP prior to its agreement and again in 2013 and 2018. In addition, where appropriate for individual proposals, internal and external consultation plans are developed so that consultation informs the decision making process.

**Procurement** – A number of the proposals involve the changing of existing contracts and this work is being taken forward through the Council's agreed procurement processes.

**Disability Issues** – Any disability impacts are being picked up through the Equality Impact Assessments undertaken.

**Legal Implications** – The legal implications of any decisions required are being considered as part of the delivery of the proposals.

## Corporate Overview and Scrutiny Committee Management Board

1 November 2018



## Customer Relations Management System – Update on progress against recommendations

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### Joint Report of Lorraine O'Donnell, Director of Transformation and Partnerships

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#### Purpose of the Report

- 1 The purpose of this report is to update members of the Corporate Overview and Scrutiny Management Board (COSMB) on progress made against the recommendations from the review of the Customer Relations Management System (copy attached at appendix 2).

#### Background

- 2 COSMB considers customer services performance as part of quarterly performance management reports and previously carried out a light touch review on the development and implementation of the Council's Customer First Strategy.
- 3 A fundamental element of the delivery of the Customer First Strategy was the procurement of a new Customer Relationship Management (CRM) System for Durham County Council. Recommendation (ii) of the Customer First Task and Finish Group review report was that:
  - a. Cabinet monitor the implementation and benefits of the new CRM system currently being procured in supporting the delivery of the Customer First Strategy.
- 4 In procuring and developing a new CRM system for the County Council, the project team acknowledged the vital role that the CRM plays in supporting Councillors in dealing with and tracking their casework and constituents' queries. The Corporate Issues OSC on 17<sup>th</sup> November 2015 agreed to establish a small cross party task and finish review group to input into the development of the new CRM system implementation prior to its launch.
- 5 A review group was set up comprising of 8 members and evidence was gathered over four meetings and a site visit to Northumberland County Council. The project was supported by the Head of Projects and Business Services, Neighbourhood Services; CRM Project Manager, Neighbourhood Services; Senior IT Project Manager (Web Development) and Member Support Officer, Democratic Services, Resources.

- 6 Corporate Issues Overview and Scrutiny Committee commented upon and agreed the review report at the meeting on 26 January 2017 (a copy of that report can be found [here](#)).
- 7 The conclusions and recommendations of this report were also presented to the relevant Cabinet Portfolio Holders.

### **Recommendations from the review**

- 8 The review made the following recommendations:

#### **Recommendation one**

Following the successful launch of the Council's CRM system, members support the development of a "Member Portal" facility which will enhance how Councillors deal with their constituents' casework and provide meaningful management information to Councillors on local issues within their electoral division.

#### **Recommendation two**

The CRM Project Team investigates the possibility of the CRM/Member portal enabling permissions to be given to Councillors to access cases, where customer permission is given, so they can receive summary information to enable them to update their constituents/residents.

#### **Recommendation three**

The CRM Project Team investigates the possibility of the CRM/Member Portal including a method for customers to give consent for details of cases/issues to be shared with their local councillor, in order to protect customers' privacy and personal data in line with data protection regulations.

#### **Recommendation four**

A pilot of the Member portal take place in February/March 2017 which will engage a cross section of members of varying IT skills to road test the Member Portal alongside member support staff to give them the chance to enhance how they deal with their constituents' casework and provide meaningful management information on local issues.

#### **Recommendation five**

That member induction/training on the new CRM/Member portal system and its functionality is provided to all members elected in 2017, as part of their induction training, with such training to include Data Protection, Information Governance and IT Equipment functionality.

#### **Recommendation six**

That a systematic review of the report and progress made against recommendations should be undertaken after consideration of this report, within 9-12 months.

### **Systematic Review**

- 9 The pro-forma attached at Appendix 2 provides an update on the recommendations of the final report.

## **Recommendations**

- 10 The Corporate Overview and Scrutiny Management Board are asked to:
- (a) note the update on the recommendations of the Scrutiny review of the Customer Relations Management System (CRM).

## **Background papers**

Scrutiny Review report of the Customer Relations Management System (CRM)

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### **Contacts:**

**Jenny Haworth, Head of Strategy - Tel: 03000 268 071**

**Alan Patrickson, Head of Digital and Customer Services – Tel: 03000  
268165**

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**Appendix 1: Implications**

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**Finance - None**

**Staffing - None**

**Risk - None**

**Equality and Diversity / Public Sector Equality Duty - None**

**Accommodation - None**

**Crime and Disorder - None**

**Human Rights - None**

**Consultation - None**

**Procurement - None**

**Disability Issues – None**

**Legal Implications - None**

Review of recommendations considered by Corporate Overview and Scrutiny Management Board (COSMB)

Review Recommendation	Progress Report of Action taken to implement recommendation	Resib'ty	Timescale
<p><b>Recommendation one</b> Following the successful launch of the Council's CRM system, members support the development of a "Member Portal" facility which will enhance how Councillors deal with their constituents' casework and provide meaningful management information to Councillors on local issues within their electoral division.</p>	<p>The Members Portal soon to be launched will provide this information to Councillors</p>	<p>Digital Programme Manager</p>	<p>Nov 18</p>
<p><b>Recommendation two</b> The CRM Project Team investigates the possibility of the CRM/Member portal enabling permissions to be given to Councillors to access cases, where customer permission is given, so they can receive summary information to enable them to update their constituents/residents.</p>	<p>This functionality does not exist in the system.</p>	<p>Digital Programme Manager</p>	<p>Complete January 2018</p>
<p><b>Recommendation three</b> The CRM Project Team investigates the possibility of the CRM/Member Portal including a method for customers to give consent for details of cases/issues to be shared with their local councillor, in order to protect customers' privacy and personal data in line with data protection regulations.</p>	<p>This functionality does not exist in the system</p>	<p>Digital Programme Manager</p>	<p>Complete January 2018</p>
<p><b>Recommendation four</b> A pilot of the Member portal take place in February/March 2017 which will engage a cross section of members of varying IT skills to road test the Member Portal alongside member support staff to give them the chance to enhance how they deal with their constituents' casework and provide meaningful management information on local issues.</p>	<p>A pilot of the proposed Member Portal took place between July and September 2017. The findings and Members' comments were fed back to the Cabinet Portfolio Holder, Projects Manager, and Senior IT Project Manager.</p>	<p>Projects Manager Senior IT Project Manager.</p>	<p>Completed in September 2017</p>
<p><b>Recommendation five</b> That member induction/training on the new CRM/Member portal system and its functionality is provided to all members elected in 2017, as part of their induction training, with such training to include Data Protection, Information Governance and IT Equipment functionality.</p>	<p>The training programme is currently being developed and will be contained in the standard device training as well as separate training sessions</p>	<p>Digital Programme Manager</p>	<p>Nov 18</p>
<p><b>Recommendation six</b> That a systematic review of the report and progress made against recommendations should be undertaken after consideration of this report, within 9-12 months.</p>	<p>Considered by COSMB on 1 November 2018.</p>	<p>Scrutiny Team</p>	



## Corporate Overview and Scrutiny Management Board

1 November 2018

Cabinet

17 October 2018

County Durham Partnership Update



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### Report of Corporate Management Team

Lorraine O'Donnell, Director of Transformation and Partnerships

Councillor Simon Henig, Leader of the Council

Councillor Brian Stephens, Cabinet Portfolio Holder for Neighbourhoods and Local Partnerships

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#### Purpose of the Report

- 1 To update Members on issues being addressed by the County Durham Partnership (CDP) including the board, the five thematic partnerships, safeguarding boards and all area action partnerships (AAPs). The report also includes updates on other key initiatives being carried out in partnership across the county.

#### Summary

- 2 The County Durham Partnership (CDP) continues to lead on and address key strategic issues. A new vision for the County Durham Partnership is being developed which focuses on a key set of priorities. A three stage approach which is both top down and bottom up is being used.
- 3 The AAP priority survey has been launched which will seek the views of all residents (including children and young people) within County Durham on what priority themes and issues they consider the AAPs and their partners should be tackling in 2019/20 and 2020/21. The survey will also provide a 'snapshot' of residents views at the end of September to enable a report to be provided for the CDP's visioning exercise.
- 4 In December 2017, the County Durham Partnership committed to end mental health discrimination in County Durham. Various events are taking place to raise awareness and encourage people to talk about mental health and suicide. This includes the prevention work focusing on mental health at scale in County Durham, the County Durham Partnership Event which took place on 10<sup>th</sup> October 2018 and celebrated World Mental Health day, the first voluntary and community service (VCS) led forum which started with the topic of mental health, Stamp it Out campaign for young people and Time to Talk Time to Walk initiatives for workplaces.
- 5 Following the Wood Review and the Children and Social Work Bill in 2016, new safeguarding arrangements were passed into law through the Children and Social

Work Act 2017. The new local safeguarding arrangements will be led by three Safeguarding Partners: Local Authorities; Chief Officers of Police and Clinical Commissioning Groups.

- 6 The Local Safeguarding Adults Board (LSAB) Business Unit has led on the development of the slavery and human trafficking statement.
- 7 A draft Children and Young People's Strategy is being developed, on the back of significant changes in the context for children's services delivery nationally and in Durham. In addition, the statutory Joint Health and Wellbeing Strategy and the Safe Durham Partnership Plan will be reviewed as well as the non-statutory Council Plan by the end of March 2019.
- 8 Community groups and voluntary organisations across County Durham have benefited from almost £40 million in grants during the past nine years and the Area Action Partnerships have celebrated their 5,000<sup>th</sup> grant award since the last report. The grant has been awarded through the **Durham AAP** to King's Church Durham - Achor Community. The group, which aims to reduce social isolation and build community cohesion in the Sherburn Road area of Durham City, has received £10,450 from Durham AAP.
- 9 Partnership working with **Faith Communities** is integral to social cohesion and connectedness. This was highlighted in a breakfast seminar focusing on social isolation introduced by the Director of Public Health and bringing together elected members, officers, partners and faith communities in a roundtable conversation. The seminar acknowledged the role of faith groups as being embedded within communities, well able to recognise local need and offer important services, particularly for marginalised and isolated groups.
- 10 A Defence Employer Recognition Scheme Gold Award is to be presented to the Council in recognition of the positive attitudes and policies adopted by the council towards serving personnel and veterans of the **Armed Forces**.
- 11 A programme of events and activities are taking place across the County in commemoration of the end point in the First World War. AAPs have been involved with a number of commemorative events and a Durham City annual remembrance parade to raise awareness with local communities as well as a Festival of Remembrance Concert on 10 November is being held to focus on the centenary.
- 12 To support reducing child poverty a number of AAPs have developed holiday activity programmes to assist and encourage residents who may find themselves under increased financial pressures during the school holidays, as well as providing opportunities for families to socialise.

### **Key Partnership Activity and Developments**

- 13 The **County Durham Partnership Board** has met three times since the last update report. March's meeting had two main items: Balance North East and Business Durham. Balance North East provided information on the measures used to tackle alcohol harm reduction in County Durham including affordability and availability. The Board will continue to request updates on this development as it progresses, which includes work that is ongoing with Balance in relation to raising the support for a Minimum Unit Price (MUP) and a national fund available to support an alcohol free childhood to the sum of around £6m. The Chair of the County Durham Partnership wrote to local MPs and Ministers to request support for Minimum Unit pricing in England. This follows commitment through a motion to Council in relation to supporting MUP and the endorsement and signing of a Local Government Declaration on Alcohol. Business Durham highlighted in their presentation that

there is a skills shortage in the County and the need to match skills to employment opportunities.

- 14 The April Board discussed Drug and Alcohol treatment services which included an overview of the new provider and new model of provision for Drug and Alcohol Treatment services in County Durham which focusses around the needs of the individual and their families. There is also a bespoke children and young people's team and a focus on Looked after Children. The Board also discussed the work with the Armed Forces and veterans and it was highlighted how important it is that the CDP celebrates the work undertaken with the armed forces as part of the Covenant signed by the County Durham Partnership in 2012.
- 15 The September board discussed the options for a new County Vision, the Partnership event held on 10<sup>th</sup> October and the establishment of a Health and Social Care Plan for Durham.
- 16 The County Durham Partnership event provided an opportunity to inform delegates about the work that is taking place on the review of the County Durham Vision. This included feedback on the first stage, which looked at the development of insight of what the public and performance evidence is telling us. It also included the timeline of initial consultation with the public, sharing the emerging findings, testing with partners and broader public consultation.
- 17 As part of Stage 2 of the consultation, during November the Area Action Partnerships (AAPs) will focus on providing qualitative feedback and gaining feedback from members of the public in relation to the County Durham Vision. In particular, sense checking the findings of the Insight work and hoping to frame the potential contribution of local communities towards its implementation as well as what success would look like. Stage 3 will be to consult on a draft vision document in early 2019.
- 18 The **CDP Forum** in June focused on two main items, the County Durham Plan and championing the environment. The County Durham Plan focused on the preferred options and initial feedback felt that transport, having sustainable and vibrant town centres and service infrastructure, for example GP surgeries needed to be considered; that housing should be of the right type to meet all needs including older persons and the Plan should consider health impacts.
- 19 The Chair of the Environment Partnership presented the "Plan on a Page" for comment. Most partners agreed with the areas of focus for the Environment Partnership. Good suggestions were made in relation to contributions AAPs, organisations and communities could make which will be taken forward by the Environment Partnership when developing the accompanying action plan. Further details can be found later in this report on the Environment Partnership.
- 20 Partnership working with the **Voluntary and Community Sector (VCS)** continues to develop. The strategic VCS Working Group held its last meeting at the end of March, and the council and partners have now moved to a new way of working and collaborating with the sector by making use of the Better Together VCS Forum. In addition to this, other networks such as Advice in County Durham, the Volunteer Coordinators Network and the Share & Learn Network are used as access points for managers, commissioners and elected members to share information, consult and have dialogue with a wider cohort of stakeholders. The Better Together Forum is VCS led and brings together lead officers from larger and specialist VCS organisations operating countywide. It is chaired by Jo Laverick, Executive Director of Durham Community Action and the VCS Representative on the County Durham Partnership Board, and meets bi-monthly.

- 21 The first in a series of six-monthly VCS led forums, which are themed on specific policy areas which affect our communities, was held in July with a focus on Mental Health. The forum was convened to look at how the public sector and the VCS are responding to mental health needs in the County, particularly through partnership approaches, how support is commissioned and what potential there is for services to be more aligned and responsive. The event highlighted some key messages for both public sector commissioners and the VCS, in particular the need to understand each other's constraints and the need for more collaborative working both within the VCS and between the VCS and commissioners.
- 22 The Council was one of the sponsors of the County Durham Volunteering Celebration organised by Durham Community Action and which took place in Durham Cathedral to mark volunteers' week. Over 200 volunteers received certificates at a formal ceremony to say thank you for their valuable contribution to our community.
- 23 The important contribution that **Faith Communities** play in addressing health and wellbeing concerns continues to be explored through engagement events with the AAPs. In July, **Durham AAP** heard about a considerable number of initiatives taking place in churches and faith groups which are responding to the needs of all age groups as well as highlighting the opportunities for future collaboration between faith groups and the AAP, especially around social isolation.
- 24 **East Durham and Spennymoor AAPs** hosted Faith and Wellbeing events to bring together the faith community and investigate ways of working together to address issues such as mental health, wellbeing and dementia.
- 25 The Council has gained national recognition from the Ministry of Defence for its support of the **Armed Forces community**. A Defence Employer Recognition Scheme Gold Award is to be presented in recognition of the positive attitudes and policies adopted by the council towards serving personnel and veterans of the Armed Forces. Most recently this includes the creation of an Armed Forces Outreach Service in partnership with other local authorities in the region and the introduction of a guaranteed interview scheme for veterans to help those who meet essential criteria overcome barriers to recruitment opportunities.
- 26 A number of AAPs have been involved in a range of commemorative events throughout 2018 in recognition of the World War 1 Centenary. In **Bishop Auckland and Shildon (BASH) AAP** a memorial garden has been created to honour all of the Witton Park residents who lost their lives during military service. The Fighting Bradfords were a family of four brothers and one sister, most born in Witton Park. All four brothers were decorated for their service during the First World War but only one brother survived. Uniquely, two of the brothers George and Roland Bradford were awarded the Victoria Cross (VC), the only known instance of brothers being awarded this medal.
- 27 The Garden has received much press coverage and was featured on BBC and Look North as part of the VC Commemorations. In addition the Garden was nominated for a Durham County Council Environment award under the Places and Spaces category in November 2017 and was highly commended.
- 28 In **East Durham AAP** an event to install a John Scott Youll (JSY) Victoria Cross commemoration stone and interpretation board in the grounds of the new build Village Centre in Thornley, which was constructed on the site of Thornley Pit. This is in recognition that JSY worked in Thornley Pit as an electrician before going off to war, and returning as a local hero.

- 29 **BASH AAP** has continued to facilitate visits from the **F and P Scotto Charitable Trust** and has introduced the trust to a number of worthy causes not only in the BASH AAP area but also across the County. This is an excellent and unique opportunity for the AAP to provide additional support and funding to groups in the area. F and P Scotto Charitable Trust has invested over £750,000 into the area over the last four years with a total of 91 projects receiving funding. With further visits planned and decisions outstanding, it is forecast that this figure will increase further by the end of the year. Primarily the funding has gone to groups in the BASH AAP area however support has also gone into other AAP areas.

### **Prevention at Scale**

- 30 The Prevention Steering Group has progressed its work significantly since the last report to Cabinet. An action plan has been developed and is being implemented across the four main workstreams of:
- a. Building Best Practice;
  - b. Maximising External Funding;
  - c. Reducing the Demand for Services
  - d. Mental Health at Scale work.
- 31 County Durham was successful in its bid to become one of 15 pilot areas for the national Prevention at Scale offer which involves the Local Government Association (LGA) providing up to 20 days of support and advice to deliver at scale a preventative approach that will significantly change health outcomes for local people.
- 32 The focus of the Mental Health at scale work in County Durham is on:
- a. men aged 40-49 at risk of taking their own life;
  - b. children and young people at risk of self-harm
  - c. addressing the stigma and discrimination of mental health within the wider community
- 33 Through the programme, further external support has been secured through the LGA from the Design Council (government advisor on design) and Social Engine (behaviour change experts). A multi-agency team of officers have attended a series of workshops with the Design Council culminating in a session for Senior Leaders where analytical and practical tools will be taught and utilised to address the areas of focus as well as any future work.

### **Altogether wealthier**

- 34 The **County Durham Economic Partnership** met in July with a specific focus on the County Durham Plan. The consultation on the preferred options ran from 22 June – 3rd August 2018. This included consultation across thematic partnerships, AAPs, CDP forum, Community Groups and a broad range of business and VCS partnerships.
- 35 The Economic Partnership Board as part of the consultation focused on understanding four key strategic challenges that link with the Regeneration statement and would provide a platform for future discussions with partners. The key areas included how the plan can support:
- a. our economic ambition for the County,
  - b. our infrastructure,

- c. delivery of the right homes in the right places,
  - d. rural employment issues.
- 36 Partners discussed these challenges with the Durham County Council Spatial Policy team who are now looking to ensure these challenges are addressed in the pre-submission plan.
- 37 Following the consultation period the representations received together with any updated evidence will be used to inform the Pre-Submission Draft Plan which will be the final stage of consultation prior to Examination-In-Public. In accordance with the Local Development Scheme the Pre-submission Draft will be published in Winter 2018/19 for consultation before being considered by Full Council and submitted for Examination-in-Public Spring/Summer 2019. A County Sustainable Environment Plan has also been produced as part of the Local Plan to ensure environment priorities are intrinsic to future sympatric developments envisaged through the local plan.
- 38 Working in partnership across the thematic partnerships is really important for Altogether Wealthier and the environment is an element of this cross cutting approach. Areas include:
- a. A thriving attractive natural environment creates a place where people want to invest
  - b. Job opportunities in the field of green industries and ecotourism
  - c. Improvement to quality and sustainability of our lives
  - d. Healthy environment supports healthy communities and increases productivity
- 39 Recent activities by the County Durham Economic Partnership which support these objectives include celebrating recent success in the Visitor Economy. In recent years Visit Durham has directly supported growth in the visitor economy. This has included new branding like the Place of Light campaign, new product development with events like Kynren and a continued support for the County's tourism businesses.
- 40 Newly published research in July 2018 measuring the volume and value of tourism has revealed that the county's ambitious tourism targets have been exceeded three years ahead of schedule. Commissioned by Visit County Durham, the STEAM economic impact model – which assesses data from attractions, accommodation, events, transport and visitor expenditure – shows that tourism was worth £867m to the county's economy in 2017. The record growth reflects a 15% increase from the £752m benchmark set in 2014, exceeding the 2020 projected target of £863m as stated in the Durham Tourism Management Plan 2016-2020. An increase in tourism that is well managed and sustainable ensures that job opportunities in the field of eco-tourism continues to be at the fore of a growing County.
- 41 Slitt Wood is valuable tourism asset in Weardale and additional enhancement works were undertaken in order to 'future-proof' the pathway against future potential damage in subsequent stormy weather. **Weardale AAP** worked with partners to repair a footpath in Slitt wood which had been storm damaged. Due to the success of this project the Weardale AAP and Visit County Durham are now working with a local walking group to obtain recognition for Wolsingham and Weardale in general as a 'Walkers Are Welcome' accredited destination.

- 42 As part of the BRASS festival in July, **Chester le Street AAP** supported a local BRASS performance by delivering a 'street ceilidh' in the Town Centre to support local tourism.
- 43 Working with the Environment Partnership the Economic Partnership has fostered closer working through low carbon activities. A recent example of this is the County Durham Business Energy & Efficiency Programme (BEEP). The Business Energy Efficiency Project (BEEP) has been designed to help County Durham Small and Medium Sized Enterprises (SMEs) make financial savings through energy efficiency. Energy audits and direct support are free to any participating SME. A grant fund is also available that can financially support the installation of energy efficient equipment.
- 44 BEEP is in partnership with Durham County Council, Business Durham, The North East Chamber of Commerce, The Federation of Small Business, The North East Local Enterprise Partnership, and Northern Powergrid has been supported by the European Regional Development Fund (ERDF) Programme 2014-2020.
- 45 To support this, **East Durham AAP** has replaced the old two boilers at the Robin Todd Centre with a more energy efficient system which will reduce running costs as well as the carbon footprint making the building more energy efficient.
- 46 AAPs continue to work with people within their communities to mitigate against the impacts of welfare reform and other financial issues that people may face. In December 2017 Universal Credit moved to full service for residents in the **3 Towns AAP**. Citizens Advice are delivering a Universal Credit Assistance to ensure that they know how and when to claim and helping claimants be compliant with the requirements of Universal Credit. From January to the end of June 2018 residents have been supported with 164 Advice sessions and 71 Digital Support sessions.
- 47 Working with Colleagues at Bishop Auckland College, **Teesdale Area Partnership (TAP) AAP** will see the launch of three funds to support job seekers in Teesdale. The three project strands/funds are:
- a. 'Employability Skills Fund' – To respond to specific training needs for unemployed clients.
  - b. 'Discretionary Fund' - To remove barriers preventing clients from accessing training/work, i.e. childcare/travel/equipment/occupational licences
  - c. 'Upskilling/Diversification Fund' – To support clients employed in lower skilled/low paid occupations, to provide the opportunity to gain the required qualifications/skills to progress to the next level, change direction or work in dual roles in line with labour market demands/sector gaps.

### **Altogether better for children and young people**

- 48 The **Children and Families Partnership** supports children, young people and families to achieve the best possible outcomes. The Partnership has a focussed set of priorities to maximise its impact:
- a. Reducing Child Poverty
  - b. Building Resilience
  - c. Best Start in Life
- 49 To support reducing child poverty a number of AAPs have developed holiday activity programmes. **3 Towns AAP** has invested £24,785 funding 3 local organisations to deliver holiday activities with nutritional food and snacks from the summer and all holidays for the next year in Crook, Willington and Tow Law. A

wide range of activities and experiences are being offered to children and families from themed arts and crafts, days, storytelling, fun science, nature reserve activities to a wide range of offsite trips with all activities include nutritious food. In addition, eight organisations were successful in receiving grants for a range of holiday activities including Dance and Drama workshops themed on the musical Hairspray; A cultural trip to London to the imperial War museum to research for a play; Family cooking sessions; Wildlife experience days; 2 Summer Football camps; A range of sporting activities 5 days a week and Mischief Makers activities in two Local Libraries. Many of these activities also include food as part of the programme.

- 50 AAPs in the East funded holiday activities with **East Durham AAP** awarding funding of £25,002 to 14 organisations with a total value of £58,094.50 and **East Durham Rural Corridor AAP** funding of £16,867 to seven organisations, leaving £18,133 remaining for a second round of funding to be launched in time for either the October holidays or Easter 2019..
- 51 Partnership working facilitates the promotion of environmental education, which can help children and young people to connect with open spaces and the environment. The Environment Partnership encourages the development of neighbourhoods as a place for children and young people to meet friends and socialise.
- 52 As part of the Children's Commissioner's Takeover Challenge, young people took key people from DCC's Clean and Green Team, Civic Pride Officers, wardens, school representatives, and County Councillors on a 'walkabout' in Kelloe to identify issues in their local area for action. The actions included litter and fly tipping to be removed, dog foul bins to be replaced, involvement in the Big Spring Clean and a Public Space Protection Order poster to be included in the school newsletter.
- 53 In **4 Together AAP**, two Primary Schools in Ferryhill, Dean Bank Primary School and Broom Cottages Primary School were visited as part of Spruce Up and were given an educational assembly on the work being carried out in the area and the importance of looking after the environment. Both Schools took part in a poster competition with the winning poster being displayed around Ferryhill via posters and bin stickers. In addition to the work done in the local Primary Schools, the Civic Pride Team also worked with a local community group, Positive Horizons, to carry out a litter pick of Dean Bank Park where a total of 12 bags of rubbish were collected.
- 54 County Durham Skill Mill provides environmental work in communities across the county for young people who have offended, who are paid national minimum wage for four days work and attend college one day per week. The initiative gives the young people important skills and qualifications to help them get into full time work whilst improving the local environment. The type of tasks they undertake include clearing rivers and streams, culverts/drains, removing rubbish, maintaining gardens, flood prevention, planting and general land management and habitat maintenance.
- 55 Work undertaken so far has included clearing a right of way and park path for Middridge Parish Council, clearing allotments in West Cornforth, Langley Moor, Stanley and Oakenshaw, renovating park benches in Sherburn, and installing a fence and gate in Meadowfield. Various further projects are planned with town and parish councils and the Skill Mill are working with partners to develop links to further suitable commissioned work and pathways to employment.
- 56 Children and Young people who are in contact with the youth justice system (YJS) are generally a socially excluded population, with significant complex health needs linked to underlying factors such as low educational attainment, unidentified speech, language and communication needs (SLCN), mental health issues and

increased risk taking behaviour relating to smoking, drug and alcohol use and risky sexual activity.

- 57 A refreshed Children and Young People's Mental Health, Emotional Wellbeing and Resilience Local Transformation Plan (CYP LTP) for 2018/19 will be submitted to NHS England this month. Comprehensive engagement has taken place with stakeholders, partners and schools on the CYP LTP which reflects the vision and principles of the national 'Future in Mind' strategy and the 5 year forward view for mental health. The CYP LTP has a real ambition to develop the workforce so that everyone working with children, young people and families is ambitious for them to achieve appropriate goals. Successes to date include a flexible and responsive service 24/7, 365 days a year for children and young people experiencing a health crisis, bereavement support service provision and enhanced community eating disorder services for children and young people.
- 58 Twelve clear ambitions are to be realised by 2020 to achieve the LTP vision for County Durham:
- 'We want Children, Young People and their Families in County Durham to be supported to achieve their optimum mental health and wellbeing. Every child and young person will have access to early help in supporting their emotional and mental health needs. We want to develop children and young people's resilience and coping strategies. We will transform the quality and availability of our services from early help through to specialist provision. Local services will be locally delivered within communities, closer to home, targeted to the most vulnerable ensuring fewer children and young people require specialist mental health services.'*
- 59 This year, for the first time, young people who are looked after by Durham County Council, have helped to write the 2017-18 Corporate Parenting Panel Annual Report. The young people from the County Durham Children in Care Council (CICC) have influenced the content, writing style and design of the annual report, to ensure it is easy to read and understand. The report has been adopted by the Corporate Parenting Panel as their annual report and hosted on the DCC website.
- 60 The Corporate Parenting Panel has recently appointed a young person from the CICC as a co-opted member of the Corporate Parenting Panel to ensure the voice of the child is reflected in discussions and decision making.
- 61 Work is taking place to ensure elected members, officers of DCC and young people are aware of the Corporate Parenting Panel, and that elected members and young people who are looked after understand the role of a corporate parent.
- 62 A Children and Young People's Strategy is being written in response to significant changes in context for children's services delivery nationally and in Durham. The revised high level strategy framework will focus on the wider determinants of health and addressing the improvements required in services for children and young people.
- 63 A vision statement has been developed along with four key aims, underpinned by fundamental principles for delivery. Consultation on the draft strategy is well underway, including engagement with children and young people, and the new Strategy will be presented to the Integrated Care Board for agreement in November 2018.
- 64 The **Great Aycliffe and Midridge (GAMP) AAP** Board has adopted the Young Carers Charter which outlines their support for young carers

- 65 **BASH AAP** supported a variety of youth activities, including, holiday activities at Auckland Youth and Community Centre, Bereavement Support for young people at Butterwick hospice, Young Carer support with Family Action and an activity space for the 2nd Bishop Auckland Scouts.

### **Altogether healthier**

- 66 The **Health and Wellbeing Board** supports people to achieve their optimum health and wellbeing by helping people to be able to help themselves and others. The vision of the Board is to 'improve the health and wellbeing of the population of County Durham and reduce health inequalities'.
- 67 Partners work together to reduce health inequalities by addressing social determinants of health, including housing, fuel poverty and planning. Links between health and the environment stimulate work to increase active opportunities within communities and promote access to the 'green gym' of the outdoors.
- 68 The **Active Durham Partnership** engages organisations in promoting and supporting physical activity for people of all ages, backgrounds and abilities. The partnership looks at policy, physical environment, organisations, social environment and individuals to understand the needs and barriers for specific groups such as older people, women and girls and place based. The Beat the Street pilot in Ferryhill and Chester le Street involved over 8,000 participants walking, jogging, running and cycling nearly 67,000 miles to clock up points at various locations around their local area.
- 69 A number of AAPs have projects in their areas relating to increasing physical activity. **Chester le Street AAP** developed a project to tackle obesity in men, building on a national model 'Man v Fat Football leagues'. Players are put into teams and league points are awarded based not only on the football results but on collective weight loss of the Team. Support and peer mentors form part of the project. This will be piloted in County Durham for the first time within the AAP area. DCC Sport and Leisure are the lead delivery partner.
- 70 '**Active Valley**' will build on the programme above in **Mid Durham AAP** and look at what else along the Valley people can take part in from volunteering with Ushaw and Fruitful Durham out in the fresh air, to being part of the new primary school.Active 30 project which is getting primary schools to pledge to do more physical activity during school hours. The project seeks to work with more than 14 community venues and groups across the valley as well as over 20 volunteers and inspire more than 400 residents into sustaining regular physical activity. The project is managed by Durham County Council's Culture and Sport with an AAP grant of £10,000 which will be used to develop networks, provide marketing and information, equipment and incentives where necessary to get residents more active. The project run alongside '**Active Shildon**' to provide possible urban and rural models that Active Durham can use and roll out across the county.
- 71 **Derwent Valley AAP** has a programme of cycle rides, walks, bikeability courses and training courses targeted at families and retired people. The programme also identifies and promotes six walking, cycling and running routes for a range of abilities and distances. The aim is to support the reduction of environmental impacts in the Derwent Valley by promoting and improving opportunities for sustainable travel through the identification and implementation of schemes that promote walking, cycling and the use of public transport.
- 72 **Stanley AAP** has endorsed Greening the Gap 2, a programme of guided learning, tutoring, expert and peer support for participants to gain new skills and social

confidence by participating in an innovative, tailored, specific skills programme over the summer. Participants included a blend of local residents experiencing/have experienced multiple mental health issues and challenges, and older people at risk of isolation. The programme was delivered by Muddy Boots in partnership with Mental Health North East.

- 73 Durham County Council Culture and Sport service has taken on additional responsibilities for wellbeing. This includes providing a range of local groups in libraries, gyms and the countryside as well as arts, music and exercise working closely with the new Wellbeing for Life service.
- 74 **East Durham Rural Corridor AAP** funded project a to pay for transport and other associated costs, to provide opportunities for people aged 60+ and disadvantaged people to take part in painting/drawing excursions to sites/ locations, including those of historic or natural interest and exhibitions throughout the County. This funding has led to the weekly art sessions being transferred to a much larger room within Bowburn Community Centre to accommodate the increased numbers of members.
- 75 The target of 50 people being given access to new cultural, sporting and recreational opportunities has been exceeded and the outcome of older and disabled people living in rural areas enjoying increased access to activities has been achieved.
- 76 The Health and Wellbeing Board has agreed the Dementia Strategy, including the rollout of dementia friendly communities which has continued at a pace. Dementia friendly work has been developed and implemented in Beamish museum, which is seen by many museums as an example of good practice. Work with Dalton Park and Durham City Centre has commenced to make sure their shops, food outlets and cinemas are dementia friendly. Three Housing Associations have linked with four of the Area Action Partnerships to put in place a two year Coordinator post to support local areas to implement Dementia Friendly Communities.
- 77 The Dementia Friendly Communities (DFC) Coordinator (managed by the Alzheimer's Society) for **Mid Durham, Chester le Street, Stanley and Derwent Valley AAP's** alongside Housing colleagues Karbon, Durham County Housing Group and North Star came into place in May. In **Mid Durham AAP** work has already started to develop Lanchester and Brandon into DFC's.
- 78 The Health and Wellbeing Board initiated work with the Alzheimer's Society and the Council's Spatial Policy and Assets Teams to consider the effectiveness of emerging planning policies. Planning policies are being strengthened to ensure that the needs of people living with dementia are considered through the decisions about planning applications, helping to ensure that our neighbourhoods are for life, and extend the active participation of older people with dementia in their local communities.
- 79 **TAP AAP** is working on an intergenerational project with the YMCA (Teesdale). The 'Intergen Project' will see young people from the YMCA youth club in Barnard Castle attend the Manor House Care home to deliver an activity with the residents. The activities that are carried out involve arts and crafts which are stimulating for those with dementia. The young people help the residents of Manor House complete the activities.
- 80 Health and Social Care Integration in County Durham is well underway. A new role of Director of Integrated Community Services manages this work, replacing the previous Director of Integration post. A new integrated model for NHS Community

will be managed alongside adult social care services. Governance arrangements are in place to include children and young people's services in the integration agenda. Teams Around Patients are now operational across the county, designed to promote prevention and independence and deliver care in the community in line with local need.

- 81 A Health and Social Care plan for County Durham is being developed as a clear strategy for County Durham which will allow us to feed into the regional arena from a position of strength.
- 82 In line with the statutory responsibilities of the Health and Wellbeing Board, the recommendations of the Pharmaceutical Needs Assessment have been agreed which concluded that there are no current gaps in service delivery. As a key Health and Wellbeing Board partner, Healthwatch collected feedback from the public about how they access pharmaceutical services and their overall views of the services they receive. An action plan has been implemented which reflects the Health and Wellbeing Board's ambition to develop locally commissioned services to further support targets in the Joint Strategic Needs Assessment. These services will focus on the growing older population, incorporating pharmacy services into Teams Around Patients, the further expansion of pharmacy based public health services and promotion of self-care.

### **Altogether safer**

- 83 The **Safe Durham Partnership Board** works collaboratively to improve community safety across County Durham. The vision of the Board is for a county 'where every adult and child will be, and will feel, safe'.
- 84 How we use public space can play a vital role in reducing criminal or anti-social behaviour and environment enhancement schemes can deter crime and help people to feel safe.
- 85 Multi Agency Problem Solving Groups (MAPS), based in the East, North and South of the county, are responsible for identifying crime and disorder issues in local areas requiring multi-agency intervention, identifying the causes of problems and agreeing interventions. These interventions often involve street clean ups, and environmental improvement schemes which can contribute to improved community cohesion.
- 86 For example, a Time Limited Project in Grange Villa was instigated by MAPS after identifying a decline in community cohesion in the village; with fly tipping, rubbish in rear yards, a lack of property maintenance and tensions with residents feeling abandoned by landlords and services. The project set about improving social inclusion and reducing crime and disorder to improve the lives of local residents and businesses. A public meeting was held to engage local residents. Problem locations, households and individuals were targeted for intervention, public spaces were improved, landlords have begun improvements to their properties which has encouraged residents to do the same. There has been a reduction in demand on services, particularly in relation to primary fires, and work continues to engage more residents to help sustain improvements.
- 87 The **3 towns AAP** project engaged young people on the cusp of anti-social behaviour and helped to connect them to the wider community. It taught young people joinery skills, resulting in a level one certificate as well as producing furniture for local community benefit. 19 people have been engaged in voluntary work and 44 young people will have improved employability skills and be better equipped to move into employment

- 88 **East Durham Rural Corridor AAP** continued to work in partnership with various partners including the Police, Town and Parish Councils, Team around the Community (DCC), Neighbourhood Protection (DCC), and Sedgefield Community College, via a Multi-Agency Partnership meeting set up and led by the Police in response to around 200 youths from across the County hanging around in the Sedgefield settlement on a Friday night. This work has managed to disperse the young people back to their own areas, therefore making it more manageable to service providers. Interventions took place to ensure the safety of the young people with regards to alcohol and Child Sexual Exploitation, and community cohesion for all members of the community whatever their age or background.
- 89 Partners are working together to address the significant increase in deliberate fires in the east of the county over the last four years. The increase has been across primary and secondary fires involving buildings, motor vehicles, machinery, rubbish, grass and derelict properties. These fires have a significant impact on the local community, environment and partner resources. Safer and Stronger Communities Overview and Scrutiny Committee held a focussed session to understand the issues and response better and identified areas for further development.
- 90 A Deliberate Fire Reduction Plan has been implemented, focussed on securing properties, education and developing relationships with the community. Firestoppers provides an anonymous facility for local people to provide intelligence on deliberate firesetters and arsonists and a campaign titled Enough is Enough has been launched to give communities the confidence to address the issue.
- 91 Education programmes are being actioned including further development of the Young Fire Fighters scheme and development of the community safety areas within Peterlee Fire Station as a safety centre specifically focussed on education, specialising in anti-social behaviour, firesetter and prevention education. By far the most common type of fire involves cars and other road vehicles and police on patrols in the most affected areas have begun seizing abandoned cars to prevent arson.
- 92 A Water Safety Conference, hosted by the Durham City Safety Group, was held at Durham Town Hall on 26th March 2018, attended by representatives from York, Bath, Manchester and the Royal Society for the Prevention of Accidents (RoSPA). The conference showcased best practice, provided assurance, identified areas for improvement and established a national network for future learning opportunities.
- 93 The event is reflective of the positive work that has taken place since the Open Water Safety Group and Durham City Safety Group were established in 2015, leading to a decrease in water related incidents and zero fatalities across the county in the 2017 calendar year. Risk assessments continue to be carried out for priority locations across the county and times of the year and a number of initiatives are in place to address the risks, such as review and monitoring of infrastructure, work with private landowners, educational events, and awareness campaigns.
- 94 **Mid Durham AAP** multi partnered Community Safety events have taken place in Brandon, Ushaw Moor, Langley Park and Esh Winning. The events are managed by the Community Cohesion Service with input from the Office of the Police, Crime and Victims' Commissioners and a variety of relevant partners. The aim of the events is to raise the profile of the local community safety services under the banner of come and meet your local super heroes.

## **Altogether greener**

- 95 The **Environment Partnership** met in June. The main agenda item for the board was to agree the draft Environment Plan on a Page and the proposed consultation forward plan. The Plan on the Page outlines the vision and approach which in turn is supported by four themes:
- a. Deliver a cleaner, more attractive and sustainable environment
  - b. Promote the value, diversity and benefits of Durham's natural environment
  - c. Reduce Green House gases and adapt to the impact of climate change
  - d. Promote sustainable, sympathetic development and enhance Durham's heritage events
- 96 Under each of the four themes the partnership has outlined priorities to shape delivery. The priorities presented reflect that whilst some challenges remain the same for County Durham there are new opportunities for innovation, jobs, growth and better allowing our communities to access the environment. The priorities have further been produced through an integrated approach where it is informed by, but does not duplicate, priorities and actions from other strategies in key areas of environment, economy, health and children and young people.
- 97 Underpinning these priorities will be an action plan, which will provide the detailed actions for delivering our priorities. These are currently being developed and managed through the working groups of the County Durham Environment Partnership.
- 98 Altogether Greener is an important element and project development remains at the heart of strategic thinking, with recognition through the Environment Awards. Rewarding great design, environmental guardianship and community spirit in County Durham. The County Durham Environment Awards is an annual event rewarding projects that demonstrate great design, environmental guardianship and community spirit across the county.
- 99 Hosted by the County Durham Environment Partnership, with the aim of recognising the efforts of a range of organisations and individuals. The Environment Awards have been running in County Durham for 29 years and over that time projects involving thousands of people throughout the county and beyond have been awarded or commended for their contribution to the environment.
- 100 A number of AAPs have been involved in "Operation Spruce Up" which takes one settlement at a time, and combines the Durham County Council activities of Highways, Street Cleaning, Regeneration, Grounds Maintenance and others for a deep clean. Alongside this, they engage with AAPs, Parish Councils, Schools, Businesses and Community Groups, encouraging everyone to play their part in demonstrating pride in their area.
- 101 In **4 Together AAP**, twelve areas across the county have now benefited from a 'spruce up' involving jet washing; painting; gully cleaning; shrub planting; highways re-marking and much more. Ferryhill was identified as it is the most prominent and well used location within the AAP area and the work carried out could make a high impact to the local environment. A large amount of street furniture was painted as well as litter, leaves and detritus removed from the paths and roadsides. Drains were cleansed as they had a build-up of debris accumulated over the winter months - this action prevents flooding and build-up of litter and leaves within the drains throughout the area. In addition maintenance work was carried out along the A167 which runs close to the Town Centre. This is a very prominent a well-used road

within County Durham and the maintenance of the steep road sides here would be very noticeable by residents and visitors.

- 102 **Durham AAP** helped identify Gilesgate as the area chosen for “Operation spruce up” during a walkabout which highlighted areas needing attention. The AAP was also involved in the launch of the event.
- 103 The Its Your Town project in **3 Towns AAP** focuses on making the 3 Towns area a nicer area to live and work. Each primary school within the area was offered the opportunity to receive an anti-litter assembly and a design a poster competition. Assemblies were delivered to 1997 pupils across 12 primary schools with Tidy Ted the council's anti-litter mascot and as a result, the children have embraced the anti-litter message and produced some amazing designs. In the majority of schools, all year groups took part in the competitions and winners have ranged from reception age children to the oldest in the schools from year 6. When Tidy Ted returned to schools to present prizes to the winners, the children's understanding of the litter message was excellent.
- 104 The winning posters have been made into posters and bin stickers and distributed around the local town or village, reminding all members of the community of the very important litter messages, in the children's own words and designs.
- 105 Refuse Community café are a charity that focuses on tackling food waste. They have recently opened a café in **Chester-le-Street AAP** area that receives surplus food from local supermarkets to cook meals that are available on a ‘pay as you feel’ basis. Their project moto is “feed bellies not bins”. This project targets groups of people on low incomes and people impacted by welfare reform changes. They also work with people who are out of work to train them in basic catering qualifications, for example, food hygiene. The project aims to engage 150 people into voluntary work and ensure 10 people gained accredited qualifications that leads to employment opportunities. To date over 1000 different people have accessed services at the café.
- 106 Working with Durham wildlife Trust, **TAP AAP** is helping to develop a natural woodland site within Barnard Castle. Deepdale Wood is an ancient natural woodland, which has been continuously wooded for over 400 years. The site is valuable natural habitat for local wildlife. In order to encourage local wildlife and maintain the woodland, as a community resource, TAP funding has been used to improve access to the site and provide funding towards a programme that will recruit and train local people in woodland management skills. In addition, TAP funding has also been provided to install interpretation boards and construct a new footbridge.

### **Local Safeguarding Children Board**

- 107 Following the Wood Review and the Children and Social Work Bill in 2016, new safeguarding arrangements were passed into law through the Children and Social Work Act 2017.
- 108 Provisions within the Children and Social Work Act 2017 will replace Local Safeguarding Children Boards (LSCBs) with new local safeguarding arrangements, led by three Safeguarding Partners and supported by relevant agencies. It also places a duty on new Child Death Review partners to review the deaths of children normally resident in the local area.
- 109 Safeguarding Partners are identified as:
- a. Local Authorities

- b. Chief Officers of Police
  - c. Clinical Commissioning Groups
- 110 Child Death Review Partners are identified as:
- a. Local Authorities
  - b. Clinical Commissioning Groups
- 111 Safeguarding Partners will have the authority to create a local safeguarding framework and safeguarding arrangements that works for that local area rather than a central prescriptive model. Safeguarding Partners will also identify and consult with the local relevant agencies in developing structures and to gain their support for local safeguarding arrangements.
- 112 In June 2018, 'Working Together to Safeguard Children 2018' was launched. Following this, Safeguarding Partners will have up to 12 months to agree their safeguarding framework and arrangements. From the date of publication, Safeguarding Partners have three months to implement their safeguarding arrangements. These arrangements must be subject to independent scrutiny.
- 113 A project Board has been set up and the expected timeline of transition is as follows:
- a. **April 2018** - New LSCB Chair appointed to lead partners through transitional arrangements
  - b. **21 June 2018** – Durham LSCB Development Session to begin the process of formulating a new local safeguarding framework and safeguarding arrangements.
  - c. **End of June 2018** – DfE released the revised 'Working Together to Safeguard Children 2018'. This triggers the 12-month period Safeguarding Partners have to formulate and publish their proposed safeguarding arrangements.
  - d. **Summer 2019** – latest date for Safeguarding Partners have to formulate and publish their proposed safeguarding arrangements.
  - e. **End of September 2019** – latest date for implementation of new safeguarding arrangements.
- 114 Durham LSCB will continue to carry out all of their statutory functions, until the point at which safeguarding partner arrangements begin to operate.

### **Local Safeguarding Adults Board**

- 115 The Local Safeguarding Adults Board (LSAB) Business Unit has led on the development of the slavery and human trafficking statement to meet the requirements placed upon the Council in line with the Modern Slavery Act 2015.
- 116 The requirement for a statement to be in place applies to larger organisations or employers with a turnover of £36 million and covers a financial year. It should include steps the organisation has taken during that period to ensure that slavery and human trafficking is not taking place in any of its supply chains and in any parts of its own business. If organisations have not taken such steps, this should be included in any statement.
- 117 Section 54 (5) of the Act includes suggested areas that may be included in any slavery and human trafficking statements:
- a. the organisation's structure, its business and its supply chains;

- b. its policies in relation to slavery and human trafficking;
- c. its due diligence processes in relation to slavery and human trafficking
- d. in its business and supply chains;the parts of its business and supply chains where there is a risk of slavery and human trafficking taking place, and the steps it has taken to assess and manage that risk;
- e. its effectiveness in ensuring that slavery and human trafficking is not taking place in its business or supply chains, measured against such performance indicators as it considers appropriate;
- f. the training about slavery and human trafficking available to its staff.

118 Some councils across England are supporting the Co-operative Party message that modern slavery has no place in council supply chains by means of a Charter. A bespoke modern slavery charter is being developed for Durham County Council. This is in addition to the existing law and guidance that applies to councils in respect of modern day slavery.

119 The Charter outlines ten standards, echoed within the Durham County Council statement. The Charter promotes that councils should pro-actively vet their own supply chains and ensure modern slavery is not taking place.

### **Recommendations and reasons**

120 It is recommended that Members note the report.

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**Contact: Gordon Elliott, Head of Partnerships and Community Engagement**

**Tel: 03000 263605**

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## Appendix 1: Implications

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**Finance** - Area and Neighbourhood budgets are utilised and delivered through the 14 AAPs and ensure the Council (and AAPs) receive improved information on the outputs achieved through use of locality budgets.

**Staffing** - None

**Risk** - None

**Equality and Diversity / Public Sector Equality Duty** - The actions set out in this report aim to ensure equality and diversity issues are embedded within the working practice of AAPs.

**Accommodation** - None

**Crime and Disorder** - Altogether safer is the responsibility of the Safe Durham Partnership.

**Human Rights** - None

**Consultation** - The County Durham Partnership framework is a key community engagement and consultation function of the Council and its partners. The recommendations in the report are based on extensive consultation with AAP partners.

**Procurement** - None

**Disability Issues** - None

**Legal Implications** – None

**Corporate Overview and  
Scrutiny Management Board**



**1 November 2018**

**Notice of Key Decisions**

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**Report of Corporate Management Team  
Helen Lynch, Head of Legal and Democratic Services**

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**Purpose of the Report**

- 1 To consider the list of key decisions that is scheduled to be considered by the Executive.

**Background**

- 2 New rules in relation to Executive decisions were introduced by The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, which came into force on 10 September 2012.
- 3 The regulations took away the requirement for the Executive to produce a Forward Plan of key decisions, however introduced that the decision maker cannot make a key decision unless a document has been published at least 28 clear days before the decision is taken, unless either a general exception or special urgency requirements have been met. The document which has to be published must state:
  - a) that the key decision is to be made on behalf of the relevant local authority
  - b) the matter in respect of which the decision is to be made
  - c) where the decision maker is an individual, that individual's name and title if any and where the decision maker is a decision making body, its name and list of its members
  - d) the date on which or the period within which the decision is to be made
  - e) a list of the document submitted to the decision maker for consideration in relation to the matter of which the key decision is to be made
  - f) the address from which, subject to any prohibition or restriction on their disclosure copies of, or extracts from any document listed as available

- g) that other documents relevant to those matters may be submitted to the decision maker
  - h) the procedure for requesting details of those documents (if any) as they become available.
- 4 The requirements also apply to an exempt matter as previously it did not strictly have to be included in the Forward Plan. Now a publicity document must contain particulars of the matter, but may not contain any confidential exempt information or particulars of the adviser or political adviser or assistant.
- 5 Notices of key decisions that are being produced meet the legal requirements of publication, as well as continuing to provide information for a four month period. Members will therefore be able to consider key decisions as previously for the four month period.

### **Current Notice of Key Decisions**

- 6 The notice of key decisions that is attached to the report at Appendix 2, is the latest to be published prior to the papers for the Board being dispatched to members. The notice complies with the requirements for Cabinet to be able to take key decisions at the meeting on 14 November 2018. It also contained information on those key decisions that are currently scheduled to be considered by the Executive up to 28 February 2019.
- 7 The information in the Notice of Key Decisions provides the Board with the opportunity of considering whether it wishes to seek to influence any of these key decisions, or to request further information. Members are asked to note that this version of the Notice has been amended and includes a column which has been added to advise of the relevant Scrutiny activity.
- 8 In responding to the request of the Board for further information to be provided on any items that are removed from the previous notice without being considered by Cabinet, this information will be provided at the meeting. If the Board wished to examine any of the key decisions, consideration would need to be given as to how this could be accommodated in the Overview and Scrutiny Work programme.

### **Recommendation**

- 9 You are recommended to give consideration to items listed in the notice.

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**Contact: Ros Layfield, Committee, Member and Civic Services Manager  
Tel: 03000 269708  
Jenny Haworth, Head of Strategy, Transformation and  
Partnerships Tel: 03000 268071**

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## Appendix 1: Implications

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**Finance:** Will be reflected in each individual key decision report to Cabinet.

**Staffing:** Will be reflected in each individual key decision report to Cabinet.

**Risk:** Will be reflected in each individual key decision report to Cabinet.

**Equality and Diversity/ Public Sector Equality Duty:** Will be reflected in each individual key decision report to Cabinet.

**Accommodation:** Will be reflected in each individual key decision report to Cabinet.

**Crime and Disorder** Will be reflected in each individual key decision report to Cabinet.

**Human Rights:** Will be reflected in each individual key decision report to Cabinet.

**Consultation:** Will be reflected in each individual key decision report to Cabinet.

**Procurement:** Will be reflected in each individual key decision report to Cabinet.

**Disability Issues:** Will be reflected in each individual key decision report to Cabinet.

**Legal Implications:** Will be reflected in each individual key decision report to Cabinet.

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**SECTION ONE - CORPORATE**

<b>Ref. No.</b>	<b>Date of Decision (i.e. date of Cabinet meeting)</b>	<b>Description of Decision to be Made</b>	<b>Background Documents</b>	<b>Lead Cabinet Member</b>	<b>Main Consultees &amp; Means of Consultation</b>	<b>Contact details for further information</b>	<b>Scrutiny Involvement</b>
CORP/R/18/02	14-Nov-18	Council Tax Base 2019/20 and Forecast Surplus / Deficit on Collection Fund	Local Authorities (Calculation of Council Tax Base) Regulations 2012 (SI:2012:2914) and Welfare Reform Act 2012	Cabinet Portfolio Holder for Finance	Town and Parish Councils, County Durham Fire and Rescue Authority and the Durham Police & Crime Commissioner.	John Hewitt, Corporate Director of Resources, 03000 261943	

**SECTION TWO - CHILDREN AND YOUNG PEOPLE'S SERVICES**

<b>Ref. No.</b>	<b>Date of Decision (i.e. date of Cabinet meeting)</b>	<b>Description of Decision to be Made</b>	<b>Background Documents</b>	<b>Lead Cabinet Member</b>	<b>Main Consultees &amp; Means of Consultation</b>	<b>Contact details for further information</b>	<b>Scrutiny Involvement</b>
CYPS/02/18	14th November 2018	Review of School Provision - Future options for Wellfield School as part of the Education Review in County Durham	Consultation documents	Councillor Olwyn Gunn, Councillor Alan Napier	Staff, Parents, Governors, Local Community, AAPs, Local Members, Diocese, Neighbouring Schools, Trade Unions	Phil Hodgson, Head of Education Tel. 03000 265 842	

**SECTION THREE - ADULT AND HEALTH SERVICES**

<b>Ref. No.</b>	<b>Date of Decision (i.e. date of Cabinet meeting)</b>	<b>Description of Decision to be Made</b>	<b>Background Documents</b>	<b>Lead Cabinet Member</b>	<b>Main Consultees &amp; Means of Consultation</b>	<b>Contact details for further information</b>
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## SECTION FOUR - REGENERATION AND LOCAL SERVICES

Ref. No.	Date of Decision (i.e. date of Cabinet meeting)	Description of Decision to be Made	Background Documents	Lead Cabinet Member	Main Consultees & Means of Consultation	Contact details for further information	Scrutiny Involvement
REAL/02/18	12/12/2018	Housing and Homelessness Policy Consultation Draft		Portfolio Holder for Strategic Housing and Assets	Public Consultation	Graeme Smith 03000 263610	Arrangements have been made for an Overview and Scrutiny workshop to be held during the consultation period to which all Overview and Scrutiny members will be invited. The comments made by members during the workshop will form the Overview and Scrutiny response which will be fed into the ongoing consultation.

**SECTION FOUR - REGENERATION AND LOCAL SERVICES**

REAL/05/18	12/12/2018	County Durham Plan Submission Draft		Portfolio Holders for Economic Regenerati on and for Strategic Housing and Assets	Public Consultation	Mike Allum 03000 261906	An Overview and Scrutiny workshop was held on the 9 July 2018 following which an Overview and Scrutiny response was prepared and fed into the Preferred Options consultation stage. A further Overview and Scrutiny workshop is planned for the 4 February 2019 following which an Overview and Scrutiny response will be prepared and fed into the Pre- Submission Draft consultation.
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**SECTION FOUR - REGENERATION AND LOCAL SERVICES**

REAL/08/18	TBC	Housing Solutions - Private Sector Housing Policy		Portfolio Holder for Strategic Housing and Assets	Public Consultation	Lynn Hall 03000 265728	The Economy and Enterprise OSC have scheduled for the Special meeting on the 11 March 2019 a report detailing work undertaken with the private housing sector and the performance of the various schemes and projects.
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**Corporate Overview and Scrutiny Management Board**

**1 November 2018**



**Information update from the Chairs of the Overview and Scrutiny Committees**

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**Report of Lorraine O'Donnell, Director of Transformation and Partnerships**

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**Purpose of the Report**

- 1 To present to Members an information update of overview and scrutiny activity from 14 September – November 2018.

**Background**

- 2 It has previously been agreed that a written report of Chairs' updates would be presented for information only to all Corporate Overview and Scrutiny Management Boards. Members of the Corporate Overview and Scrutiny Management Board (COSMB) are encouraged to get involved in any area of Overview and Scrutiny activity via thematic committees and/or talk to Scrutiny Committee Chairs and OS Officers on areas of project/overview activity.

**Updates**

- 3 Updates from Overview and Scrutiny Committees are from September - November.

**Corporate Overview and Scrutiny Management Board (COSMB)**

<b>Update on Previous Reviews</b>	COSMB on 1 November 2018 received a systematic review on the recommendations of the Customer Relationship Management System.
<b>Scrutiny Review Activity</b>	An initial scrutiny discussion on this year's MTFP process was held on 14 September 2018. Further sessions are to be held on: <ul style="list-style-type: none"> <li>• 17 December 2018</li> <li>• 22 January 2019</li> <li>• 13 February 2019.</li> </ul>
<b>Overview reports/ Presentations</b>	COSMB on 14 September received reports and presentations on: <ul style="list-style-type: none"> <li>• Update on the delivery of MTFP 7</li> <li>• MTFP (9), 2019/20 – 2022/23</li> <li>• Petitions update</li> <li>• Notice of key decisions</li> <li>• Information update from the Chairs of the Overview and Scrutiny Committees.</li> </ul>

	<p>Special COSMB on 12 October received reports and presentations on:</p> <ul style="list-style-type: none"> <li>• RIPA Annual Report and inspection information</li> <li>• Q3 Customer Feedback.</li> </ul>
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**Safer and Stronger Communities Overview and Scrutiny Committee (SSC OSC)**

<b>Update on Previous Reviews</b>	There are no systematic reviews to report for this period.
<b>Scrutiny Review Activity</b>	Road Safety - The Committee agreed at its September meeting to undertake a policy development review to contribute and shape a Road Safety Strategy for the Road Casualty Reduction Group. A review scope and project plan is to be developed.
<b>Overview reports/ Presentations</b>	<p>SSC OSC on 21 September 2018 received reports and presentations on:</p> <ul style="list-style-type: none"> <li>• Probation Services</li> <li>• Hate Crime Action Group</li> <li>• O/S Review updates</li> <li>• Police and Crime Panel</li> </ul> <p>A Safer Stronger OSC development session met on 4<sup>th</sup> October 2018 to look at recorded crime.</p>

**Economy and Enterprise Overview and Scrutiny Committee (E & E OSC)**

<b>Update on Previous Reviews</b>	There are no systematic reviews to report for this period.
<b>Scrutiny Review Activity</b>	
<b>Overview reports/ Presentations</b>	<p>The Economy and Enterprise OSC on 25 September 2018 received reports and presentations on:</p> <ul style="list-style-type: none"> <li>• Tackling empty properties initiative</li> <li>• Business Durham</li> <li>• County Durham Plan Workshop 9 July 2018 – Overview and Scrutiny response from workshop.</li> <li>• Minutes from the meeting of the County Durham Economic Partnership held on the 5 July 2018</li> </ul>

## Environment and Sustainable Communities Overview and Scrutiny Committee (Environment OSC)

<b>Update on Previous Reviews</b>	There are no systematic reviews to report for this period.
<b>Scrutiny Review Activity</b>	Review of DCC's future allotment policy – the review has been paused pending feedback to the review group from the formal consultation to be undertaken by the Service Grouping.
<b>Overview reports/ Presentations</b>	<p>The Environment OSC on 4 October 2018 received reports and presentations on:</p> <ul style="list-style-type: none"> <li>• Air quality in County Durham</li> <li>• Winter maintenance</li> <li>• Response to the Strategic Cycling and Walking Delivery Plan 2018 - 2028</li> </ul> <p>A Special Environment OSC on the 10 October 2018 received a report and presentation on:</p> <ul style="list-style-type: none"> <li>• Environment Improvement Campaigns and Projects including detail of initiatives to tackle fly-tipping in the county.</li> </ul>

## Children and Young People's Overview and Scrutiny Committee (CYP OSC)

<b>Update on Previous Reviews</b>	There are no systematic reviews to report for this period.
<b>Scrutiny Review Activity</b>	A review of Private Residential Children's Homes is being undertaken jointly with Safer Stronger Communities OSC. The aim of the review is gain an understanding of concerns associated with the impact of private children's residential care home and explore approaches to lobby Government/national bodies for tighter legislation and accreditation.
<b>Overview reports/ Presentations</b>	<p>The CYP OSC on 26 September 2018 received reports and presentations on:</p> <ul style="list-style-type: none"> <li>• Participation in Learning</li> <li>• Local Safeguarding Children's Board Annual Report</li> <li>• Corporate Parenting Annual Report</li> <li>• Committee's response to consultations</li> <li>• Children's and Families Partnerships minutes</li> </ul>

## Adults, Well-being and Health Overview and Scrutiny Committee (AWH OSC)

<b>Update on Previous</b>	There are no systematic reviews to report on for this period.
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<b>Reviews</b>	
<b>Scrutiny Review Activity</b>	The AWH OSC Review of Suicide Rates and Mental Health and Wellbeing in County Durham was considered and agreed by the AWH OSC on 1 October 2018 and will be considered by Cabinet on 14 November 2018
<b>Overview reports/ Presentations</b>	AWH OSC on 1 October 2018 received reports and presentations on: <ul style="list-style-type: none"> <li>• Annual Reports 2017/18 - Health and Wellbeing Board and Local Safeguarding Adults Board.</li> </ul>

### **Performance/Budget/Work Programme Reporting**

- 4 Information on both performance and outturn reports continue to be received and commented upon.

### **Regional Scrutiny**

- 5 **The Northumberland, Tyne and Wear and North Durham STP Joint Health Scrutiny Committee** met on 24 September 2018. The agenda included:

- i. Minutes of the meeting held on 16 July 2018;
- ii. Workforce Communications update presentation;
- iii. Draft Work programme 2018/19

- 6 **The Durham Darlington and Teesside, Hambleton, Richmondshire and Whitby STP Joint Health Scrutiny Committee** met on 25 September 2018:

- i. Minutes of the meeting held on 13 June 2018;
- ii. Empowering Communities Presentation detailing Communications and engagement plans for Integrated health and social care.

- 7 **The Regional Joint Health Overview and Scrutiny Committee** met on 7 September 2018. The agenda included:

- i. Minutes of the meeting held on 21 June 2018;
- ii. North east Ambulance Service NHS FT Performance Report;
- iii. Presentation on the work of the North East NHS Independent Complaints Advisory Service;
- iv. Presentation on the work of the Translation and Interpretation Service;
- v. Work Programme 2018/19

### **8 North East Combined Authority (NECA)**

The Chair and Vice-Chair of COSMB represent DCC on the NECA Overview and Scrutiny Committee. The agenda for the meeting which took place on 20 September 2018 included:

- i. Monitoring Nexus performance
- ii. NECA Forward Plan and Scrutiny Work Programme.

## **Recommendation**

9 Members are invited to receive the report and note the information contained therein.

**Background Papers:** Previous committee reports/presentations.

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**Contact: Jenny Haworth Tel: 03000 268071**

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## **Appendix 1: Implications**

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**Finance – N/A**

**Staffing – N/A**

**Risk – N/A**

**Equality and Diversity / Public Sector Equality Duty – N/A**

**Accommodation – N/A**

**Crime and Disorder – N/A**

**Human Rights – N/A**

**Consultation – N/A**

**Procurement – N/A**

**Disability Issues – N/A**

**Legal Implications – N/A**